

## Intake Form

As required by law, our office adheres to written policies and procedures to protect the privacy of information about you that we create, receive, and maintain. Your answers are for our records only and will be kept confidential subject to applicable laws. Please note that you will be asked some questions about your responses to this questionnaire and there may be additional questions concerning your health. This information is vital to allow us to provide appropriate care for you. Our office does not use this information to discriminate.

### Patient Information

<b>Date (mm/dd/yyyy)</b>	<b>Date of Birth (mm/dd/yyyy)</b>	<b>Sex</b>	<b>Social Security Number</b>	
<b>Last Name</b>		<b>First Name</b>	<b>MI</b>	
<b>Address</b>		<b>City</b>	<b>State</b>	<b>ZIP</b>
<b>Mailing Address (if different)</b>		<b>City</b>	<b>State</b>	<b>ZIP</b>
<b>Home Phone</b>	<b>Cell Phone</b>	<b>Work Phone</b>	<b>E-Mail Address</b>	
<b>Preferred Methods to Confirm Appointments (Circle):</b> Phone    Text    E-mail				<b>Marital Status</b>
<b>Occupation</b>		<b>Employer</b>		
<b>Emergency Contact</b>	<b>Relationship</b>	<b>Home Phone</b>	<b>Cell Phone</b>	

### Responsible Party Information (if Patient is a Dependent)

<b>Last Name</b>		<b>First Name</b>	<b>MI</b>	
<b>Address</b>		<b>City</b>	<b>State</b>	<b>ZIP</b>
<b>Relationship to Patient</b>				
<b>Home Phone</b>	<b>Cell Phone</b>	<b>Work Phone</b>	<b>E-Mail Address</b>	
<b>Social Security Number</b>	<b>Date of Birth (mm/dd/yyyy)</b>	<b>Employer</b>		

**Please Check the Following:**

- |                                                         | <b>Yes</b>               | <b>No</b>                |
|---------------------------------------------------------|--------------------------|--------------------------|
| -Sensitivity (hot, cold, sweet)<br>Where? UR UL LR LL   | <input type="checkbox"/> | <input type="checkbox"/> |
| -Loose, tipped, or shifting teeth                       | <input type="checkbox"/> | <input type="checkbox"/> |
| -Mouth ulcers or cold sores                             | <input type="checkbox"/> | <input type="checkbox"/> |
| -Teeth or fillings breaking                             | <input type="checkbox"/> | <input type="checkbox"/> |
| -Grinding or clenching teeth                            | <input type="checkbox"/> | <input type="checkbox"/> |
| -Bleeding, swollen, or irritated gums                   | <input type="checkbox"/> | <input type="checkbox"/> |
| -Headaches, ear aches, neck aches,<br>or jaw joint pain | <input type="checkbox"/> | <input type="checkbox"/> |
| -Bad Breath                                             | <input type="checkbox"/> | <input type="checkbox"/> |
| -Snoring                                                | <input type="checkbox"/> | <input type="checkbox"/> |

**Do you or have you had any of the following:**

- |                   |                          |                          |
|-------------------|--------------------------|--------------------------|
| -Dentures         | <input type="checkbox"/> | <input type="checkbox"/> |
| -Partial dentures | <input type="checkbox"/> | <input type="checkbox"/> |
| -Braces           | <input type="checkbox"/> | <input type="checkbox"/> |
| -Gum treatments   | <input type="checkbox"/> | <input type="checkbox"/> |

**Please share the following dates:**

- |                                   |           |
|-----------------------------------|-----------|
| -Your last cleaning               | ___ / ___ |
| -Your last oral cancer screening  | ___ / ___ |
| -Your last complete dental X-rays | ___ / ___ |

**Name of your previous dentist:**

**City:**

**State:**

**Why did you leave your previous dentist?**

**What is the most important thing to you about your future smile and dental health?**

**What is the most important thing about your dental visit today?**

- |                                              | <b>Yes</b>               | <b>No</b>                |
|----------------------------------------------|--------------------------|--------------------------|
| -Do you smoke, use chewing tobacco, or vape? | <input type="checkbox"/> | <input type="checkbox"/> |

How much? \_\_\_\_\_ For how long? \_\_\_\_\_

**If I could change my smile, I would:**

- |                                                                                  |                          |                          |
|----------------------------------------------------------------------------------|--------------------------|--------------------------|
| -Make my teeth whiter                                                            | <input type="checkbox"/> | <input type="checkbox"/> |
| -Make my teeth straighter                                                        | <input type="checkbox"/> | <input type="checkbox"/> |
| -Close spaces                                                                    | <input type="checkbox"/> | <input type="checkbox"/> |
| -Replace metal fillings with tooth colored restorations                          | <input type="checkbox"/> | <input type="checkbox"/> |
| -Repair chipped teeth                                                            | <input type="checkbox"/> | <input type="checkbox"/> |
| -Replace missing teeth                                                           | <input type="checkbox"/> | <input type="checkbox"/> |
| -Replace old crowns that don't match                                             | <input type="checkbox"/> | <input type="checkbox"/> |
| -Have a smile makeover                                                           | <input type="checkbox"/> | <input type="checkbox"/> |
| -If you could whiten your teeth for a cost anyone could afford, would you do it? | <input type="checkbox"/> | <input type="checkbox"/> |

**On a scale of 1-10, with 10 being the highest:**

- How important is your dental health to you?  
**1 2 3 4 5 6 7 8 9 10**

- Where would you rate your current dental health?

**1 2 3 4 5 6 7 8 9 10**

**Medical History**

<b>Patient Name</b>	<b>Date of Birth</b>
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Are you under a physician's care now?     Yes  No    If yes

Have you ever been hospitalized or had a major operation?     Yes  No    If yes

Have you ever had a serious head or neck injury?     Yes  No    If yes

Are you taking any medications, pills, or drugs?     Yes  No    If yes

Do you take, or have you taken, Phen-Fen or Redux?     Yes  No    If yes

Have you ever taken Fosamax, Boniva, Actonel or any other medications containing bisphosphonates?     Yes  No    If yes

Are you on a special diet?     Yes  No

Do you use tobacco?     Yes  No

Women: Are you...

Pregnant/Trying to get pregnant?     Nursing?     Taking oral contraceptives?

Are you allergic to any of the following?

Aspirin     Penicillin     Codeine     Acrylic  
 Metal     Latex     Sulfa Drugs     Local Anesthetics

Do you use controlled substances?     Yes  No    If yes

Other?        If yes

Do you have, or have you had, any of the following?

<p>AIDS/HIV Positive    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Alzheimer's Disease    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Anaphylaxis    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Anemia    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Angina    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Arthritis/Gout    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Artificial Heart Valve    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Artificial Joint    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Asthma    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Blood Disease    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Blood Transfusion    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Breathing Problems    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Bruise Easily    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Cancer    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Chemotherapy    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Chest Pains    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Cold Sores/Fever Blisters    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Congenital Heart Disorder    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Convulsions    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Yellow Jaundice    <input type="radio"/> Yes <input type="radio"/> No</p>	<p>Cortisone Medicine    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Diabetes    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Drug Addiction    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Easily Winded    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Emphysema    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Epilepsy or Seizures    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Excessive Bleeding    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Excessive Thirst    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Fainting Spells/Dizziness    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Frequent Cough    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Frequent Diarrhea    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Frequent Headaches    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Genital Herpes    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Glaucoma    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Hay Fever    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Heart Attack/Failure    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Heart Murmur    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Heart Pacemaker    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Heart Trouble/Disease    <input type="radio"/> Yes <input type="radio"/> No</p>	<p>Hemophilia    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Hepatitis A    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Hepatitis B or C    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Herpes    <input type="radio"/> Yes <input type="radio"/> No</p> <p>High Blood Pressure    <input type="radio"/> Yes <input type="radio"/> No</p> <p>High Cholesterol    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Hives or Rash    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Hypoglycemia    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Irregular Heartbeat    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Kidney Problems    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Leukemia    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Liver Disease    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Low Blood Pressure    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Lung Disease    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Mitral Valve Prolapse    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Osteoporosis    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Pain in Jaw Joints    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Parathyroid Disease    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Psychiatric Care    <input type="radio"/> Yes <input type="radio"/> No</p>	<p>Radiation Treatments    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Recent Weight Loss    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Renal Dialysis    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Rheumatic Fever    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Rheumatism    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Scarlet Fever    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Shingles    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Sickle Cell Disease    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Sinus Trouble    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Spina Bifida    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Stomach/Intestinal Disease    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Stroke    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Swelling of Limbs    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Thyroid Disease    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Tonsillitis    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Tuberculosis    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Tumors or Growths    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Ulcers    <input type="radio"/> Yes <input type="radio"/> No</p> <p>Venereal Disease    <input type="radio"/> Yes <input type="radio"/> No</p>
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Have you ever had any serious illness not listed     Yes  No    If yes

To the best of my knowledge, the questions on this form have been accurately answered. I understand that providing incorrect information can be dangerous to my (or the patient's) health. It is my responsibility to inform the dental office of any changes in my medical status.

<b>Signature of Patient, Parent or Guardian</b>	
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Signature

Date

## COVID-19 Screening Form

Do you/they have a fever or have you felt hot or feverish recently (in the last 14-21 days)?	Yes	No
Are you/they having shortness of breath or other difficulties breathing?	Yes	No
Do you/they have a cough?	Yes	No
Any other flu-like symptoms such as gastrointestinal upset, headache, or fatigue?	Yes	No
Are you/they experiencing recent loss of taste or smell?	Yes	No
Are you/they in contact with any confirmed COVID-19 positive patients?	Yes	No
Is your/their age over 60?	Yes	No
Do you/they have heart disease, lung disease, kidney disease, diabetes, or any other auto-immune disorders?	Yes	No
Have you/they ever been diagnosed with COVID-19? If yes, please list date.	Yes	No Date: _____
Are you/they vaccinated for COVID-19?	Yes	No
If vaccinated for COVID-19, please indicate if you/they are Fully or Partially vaccinated.	Fully	Partially

Patient Name

## Dental Insurance Policy

Barrett Family Dental proudly accepts most dental insurance plans. We file all dental insurance claims as a patient courtesy. In the event of a treatment plan, we create a reasonable estimate of patient co-payments and insurance contributions. This estimate is based on contracted insurance rates, the general breakdown of benefits obtained through the insurance verification process and our knowledge of common insurance practices. **This estimate is not a guarantee of insurance payment. All benefit determinations are at the discretion of the insurance company and are not determined until after a claim is submitted.** We provide treatment estimates as a courtesy in order to minimize the total out-of-pocket cost due by the patient. **All estimated co-payments are due at the time of service.**

Checks that are returned to our office by your financial institution are subject to a \$50.00 returned check fee. This fee covers the processing fees that are charge to our office for a returned check.

**The Patient is responsible for any remaining account balance resulting from insurance nonpayment or underpayment. A statement will be mailed to you regarding this balance. Payment is due immediately upon receipt.**

### PATIENT ACKNOWLEDGEMENT AND AUTHORIZATON

I understand and agree to the Dental Insurance Policy stated above. I authorize all my insurance companies to make payment directly to Barrett Family Dental PC. This assignment will remain in effect unless revoked by me in writing. I understand that I am financially responsible for all charges whether or not paid by said insurance company. Further, I authorize the release of any patient information necessary to process these claims.

Signature

Date

Patient Name

## Cancellation Policy

Barrett Family Dental makes an effort to see patients on time in order to give patients the care they deserve. Your scheduled appointment time is reserved for you. Therefore, we ask that you **please give us 48 hours notice if you are unable to keep your scheduled appointment.** Failure to provide 48 hours notice or not showing up for an appointment is considered a “failed appointment.” **We reserve the right to charge a cancellation fee of \$50.00 for a failed appointment. We also reserve the right to dismiss any patient who fails two or more appointments.** We will make exceptions in the event of reasonable emergencies.

I understand and agree.

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Signature

Date

**Patient Name**

**\*\*\*You May Refuse to Sign This Acknowledgement\*\*\***

## **Acknowledgement of the Receipt of Notice of Privacy Practices**

I have received a copy of this office's Notice of Privacy Practices dated September 13, 2018.

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Signature

Date

### **FOR OFFICE USE ONLY**

We attempted to obtain written acknowledgement of receipt of our Notice of Privacy Practices, as required by law, but acknowledgement could not be obtained because

- Individual Refused to Sign
- Communication Barriers Prohibited Obtaining the Acknowledgement
- An Emergency Situation Prevented Us from Obtaining Acknowledgement
- Other (Please Specify): \_\_\_\_\_

**Staff Member Name**

**Staff Member Signature**

Signature

Date